

CHESTER REGIONAL LOCAL HUMAN RIGHTS COMMITTEE MEETING MINUTES

June 20, 2013

**5:00 p.m. – Southside Community Service Center, Conf. Room A,
Richmond, VA. 23224**

Members Present:

Danielle Hunt
Letta Jones
Dennis Winston
Greg Hopkins

Others Present:

Carrie Flowers, Human Rights Advocate

Members Absent:

Toni Hutchinson

I. Welcome/Introductions

- Meeting called to order at 5:12pm in the Southside Community Service Center. Change made to agenda, Closed Session- Interview of LHRC applicants was moved to after adjournment.

II. Approval of minutes

- Affiliate-Life Touch Services wanted to note MHS and TDT report information was omitted from the March 28, 2013 minutes, all members present were in favor, the minutes were approved with the adjustments noted.

III. Public Comments

- Mr. Lucius Alford member of Life Touch Services, made affiliates aware of recent discrepancies between providers and new licensing specialists and advised providers to familiarize themselves with company policies and procedures and to contact the licensing office with questions. Also provided information as a legal resource Harrell & Chambliss. Mr. Alford can be contacted at 804-271-6725. Ms. Danielle Hunt, Transitioning Chair, serves as a surveyor for CARF(Commission on Accreditation of Rehabilitation Facilities) and encouraged providers to go through the accreditation process if interested.

IV. Old Business

- Many providers expressed being unaware of the change to no longer send reports to transitioning secretary Ms. Letta Jones instead to send reports to the hosting providers email. Alternative Interventions Family Services, hosting provider, only received one emailed report from Help Your Way. Ms. Flowers expressed the importance of sending reports to the hosting providers email by the due date. A spreadsheet will be created that includes all provider's emails and updated information. A provider log was sent around for each affiliate present to update relevant information.

- 3 Handouts given
- Human Services and Related Fields Approved Degrees/Experience** –No additional comments noted
- Delta and CHRIS Training Information** Ms. Flowers briefly discussed as of June 1, 2013 all incident reports should be completed using this system. All quarterly and annual reports will continue to be presented at the LHRC meetings. Links to the past trainings are on this document if needed.
- Public Notice of Intent to re-designate the agency that administers and Operates Virginia’s Protection and Advocacy System and Client Assistance Program For Individuals With Disabilities** –No additional comments noted

V. New Business

Expansion of Services

- **Envision One, LLC** requested approval of Community Mental Health Support Services for adults 18 years and older. Office located in Petersburg VA servicing the Tri-City area. Ms. Danielle Hunt motioned to approve expansion. Expansion approved by all members present.
- **Tri-City Solutions DBA Just In Time Mental Health Services** requested approval to provide Community Mental Health Support Services in the Hopewell VA area. Ms. Danielle Hunt motioned to approve a conditional affiliation pending the receipt of an approval letter from Margaret Walsh, Director of Human Rights(title). Conditional affiliation approved by all members present.

VI. Advocates Report

Affiliates Present: Group B

- Life Touch Services.....- Alrica and Lucuis Alford
- Alternative Interventions Family Services..... - Tomise Mealy and Montoria Liggans
- E&M Residential Services.....- Juan Lewis
- Compassionate Heart Family Services Inc.....-Bridget Olugbemi
- Youth and Family Dynamics.....-Ebony Harris
- Intensive Community Outreach Services.....- Kristina Derderian
- Atiba Youth Services_.....- Arthur Peebles
- Envision One LLC.....- Angela Jones and Kim Roche
- Tri-City Solutions DBA Just In Time Inc Mental Health Services ...- Charles Baker and Dorothy Ragdale

Affiliates Absent: Group B

- The Bair Foundation – No member present
- Commonwealth Family Counseling – No member present
- United Counseling Services- No member present

GROUP B – REPORTS

○ **Life Touch Services**

Adult Group Home - 9 Consumers, 15 staff, no allegations/complaints

Day Support Program - 11 Consumers, 6 staff, no allegations/complaints

TDT - 0 Consumers, 3 staff no allegations/complaints

Mental Health Support – 12 Consumers, **staff ?** no allegations/complaints

- **Youth & Family Dynamics In-Home Services, LLC**
Intensive In-home (Richmond) - 13 Consumers, 5 staff no allegations/complaints
Intensive In-home (Petersburg) - 10 Consumers, 5 staff, no allegations/complaints
TDT (Richmond) - 16 Consumers, 4 staff no allegations/complaints
Mental Health Support - 21 Consumers, 8 staff, no allegations/complaints
- **E & M Residential, LLC**
4 Consumers, 7 staff, no allegations/complaints
Licensing review on May 8, 2013 no CAP received, new licensing specialist Angelica Howard
- **Alternative Interventions Family Services**
Mental Health Support - 13 Consumers, 6 staff, no allegations/complaints
Intensive In-home - 15 consumers, 5 staff, no allegations/complaints
- **Atiba Youth Interventions**
5 Consumers, 3 staff, no allegations/complaints
- **Compassionate Hearts Family Services**
Peridot Place - 2 consumers, 6 staff, no allegations/complaints
Theodore's Place - 3 consumers, 6 staff, no allegations/complaints- Licensing review conducted due to allegations of conducting Day Support on premises no findings were made.
Apartment Living - 2 consumers, 6 staff, no allegations/complaints
- **The Bair Foundation**
No information reported provider not present
- **ICOS**
Mental Health Support - 28 consumers, 10 staff, no allegations/complaints
Intensive In-home - 15 consumers, 7 staff, no allegations/complaints
- **Commonwealth Family Services** - No information reported provider not present
- **United Counseling Services** - No information reported provider not present

GROUP A - REPORTS

- **River City Comprehensive Counseling Services**- No information reported
- **Help Your Way**
Intensive In-home Services - 48 consumers, no allegations/complaints
- **Cornerstone Youth Services**
Intensive In-home - No information reported
Mental Health Support - No information reported
- **Lighthouse Home** - No information reported
- **YES Kids Count, LLC**- No information reported

- **Tri-City Solutions** – Residential Services **CLOSED** late March 2013
- **Neighborhood Community Services** - No information reported
- **Envision One, LLC**
Intensive In-home - 10 consumers, 11 staff, no allegations/complaints
- **Have Faith Residential-** No information reported
- **Outreach Training-**
Residential - No information reported
Day Support - No information reported
- **Catalysts Family Services-** No information reported
- **Centel Healthcare, Inc.** - No information reported

VII. Next Meeting

- September 26, 2013 5:00 p.m. – Southside Community Service Center, Conf. Room A, Richmond, VA. 23224–**Group A** Reports are due by on September 12, 2013
- River City Comprehensive Counseling Services -Clerical Support and Refreshments

VIII. Adjournment

- Meeting adjourned at 7:02 p.m.

VIII Closed Meeting for LHRC applicants interview